

Board of Trustees Meeting

03 December 2018 / 6:00 PM -TCCJSHS

Attendees Present

Annette Civiello, Matt Ritzert, Frank Bachman, Maria Dillon, Dave Garbrandt, Shelagh Pruni, Lisa Douglass, and Karen Dick

Agenda

Newly Elected Officers:

President-Dave Garbrandt

Vice President- Karen Dick

Secretary-Lisa Douglass

Treasurer-John Sciarretti

Chairpersons Designated for Committees:

Enrollment/Marketing-Shelagh Pruni

Fundraising-Karen Dick

Finance- John Sciarretti

Nomination-Lisa Douglass

Building & Grounds-Frank Bachman

1. Official Board of Trustees meeting time was designated to be the 1st Monday of every other month @ 5:30 pm at TCCHS. The next scheduled meeting set for Monday, February 4, 2019 @ 5:30 pm.
2. Executive Committee (TCCES/IC and TCC principals, President, Vice President, and Secretary) will meet approximately one week prior to a board meeting to review reports and agendas. The next scheduled meeting set for Thursday, January 31, 2019 @ 2:30 pm.
3. Volunteer Recognition was discussed in great detail in regards to ideas for a reception, small token of appreciation and nomination. Volunteer recognition reception will be held @ Membership Meeting in October-annually.
 - A sub-committee will be formed out of the Enrollment/Marketing Committee to address the Volunteer Recognition Reception and nomination of same.
4. " Procedures & policies approved by the Board of Trustees" ..

5. Discussion and continued development into a tuition collection policy set for the next meeting.

Reports

1. **Saints Club Report**-Concessions, Video Game Night, new officers elected, purchasing new coffee pot
2. **IC PTA Report**-Soup/Sandwich, Pie sale fundraiser, Secret Santa, Octoberfest
3. **TCCES Home/School Report**-Pizza sale, poinsettia sale, Secret Santa
4. **Athletic Dept Report**-Fall Sports Awards-2 coaches and multiple fall sports accolades
5. **Booster Club Report**- Annual stag fish fry-net \$14,000
6. **Principal's Report: TCCES/IC**-Discipline Plan/Handbook review, Christmas programs at both elementary schools, improving math curriculum programs for next school year, "recruiting" packets purchased and ready for open houses, promotion of faith development at home.
7. **Principal's Report: TCCJSHS**- Handbook revisions for consistent policies for conduct, tuition, etc. , curriculum transition from elementary through junior high and then to high school, programs and activities centered on positive behavior and "kindness" goals for anti-bullying campaign.
 - Share-A-Christmas
 - Website improvements
 - Communication improvements/upgrades-social media
 - School-based counseling/mental health-creating and fostering a positive atmosphere
8. **Fundraising Committee Report**-
 - Developed a method for submitting requests for fundraising activities
 - Forms are submitted online.
 - Access Eventlink for timely/up-to-date schedule changes and for scheduling events/practices/locations as needed.
 - Recommended and strongly encouraged that all facilities-schools, churches, organizations, and sports groups utilize Eventlink.

~Meeting Adjourned at 7:50 pm