

**IMMACULATE CONCEPTION SCHOOL
AUTHORIZATION TO RELEASE OR TRANSFER STUDENT RECORDS**

I hereby authorize the following school:

School

Address

Phone Number

To release the school records of:

Student's Name: _____

Date of Birth: _____

Specific records to be released:

All personally identifiable data on file including: IEP/Service Plans, academic records, attendance records, health records, birth certificate, legal papers, and all psychological testing information.

The following records only: _____

Reason for request:

Student transferring to Immaculate Conception School

Other: _____

Records are to be released to:
Immaculate Conception School
100 Sherman St.
Dennison, OH 44621
Phone: 740-922-3539
Fax: 740-922-2486

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____

Date: _____