

New Student/Transfer Application

Thank you for your interest in the Immaculate Conception School. *Our mission is to continue the tradition of providing a challenging academic program integrated with Catholic teaching, empowering students to nurture their God-given abilities to follow Jesus' example of prayer, faith, service, and love.*

At Immaculate Conception, we believe

- Every student is a gift from God and a blessing to our world.
- Each individual will be treated with respect, understanding, and compassion.
- Every student can learn and be successful in a safe, supportive environment.
- Instructional practices will incorporate a variety of learning activities, strategies, and assessments in order for students to clearly demonstrate the use of their God given talents to achieve learning goals.
- Students benefit when staff, parents, and parishes are involved in positive personal relationships with one another in an atmosphere of cooperation and respect founded on prayer and the gospel values.

Please review our Application and Registration procedures described in this packet. We'll be happy to help you with any questions about the application and registration process.

Immaculate Conception School offers a variety of scholarships and grants to assist with the cost of tuition. Let us know if you'd like more information about scholarship applications.

We will have an informal reception for all new families in August. In addition to the reception, all families will be invited to our Back to School Open House a few days before the start of the school year.

Immaculate Conception School

Application for 2020-21 Enrollment

Priorities for Admission

When more than 26 students register for a class, students will be accepted for enrollment on the basis of the following priorities:

- Registered and supporting parishioners with siblings presently enrolled in Immaculate Conception
- Registered and supporting parishioners of Immaculate Conception, Sacred Heart, St. Joseph, or Church of the Holy Trinity Parishes
- Catholic non-parishioners with siblings presently enrolled in the school
- Non-Catholics with siblings presently enrolled in the school
- Catholics of churches with no parish school
- Non-Catholics

Admission to ICS may be denied for behavioral or other discipline problems, or due to the presence of educational needs outside the scope of the school's ability or resources to effectively educate the student.

Students transferring from another school and entering Grade 1 to 6:

1. Complete the Application Form.
2. Sign the enrollment agreement acknowledging that you will fulfill all financial obligations and support the policies of the school.
3. Pay the \$50 registration fee. The registration fee is per family. Please note that all registration fees are non-refundable.
4. Provide a copy of your child's birth certificate and Baptismal Certificate (if Catholic).
5. Complete the "Transfer of Records" form for the release of your child's records from his/her current school

The application is not considered complete until all steps are completed and the registration fee is received. **An interview with the principal may be required before your application is accepted.** After registration is completed and your child is accepted into the class, you will receive additional information to prepare for the school year including required medical and health history forms. You will also receive a SchoolSpeak account. Parents must use this on-line student database system to provide additional information.

Immaculate Conception recruits and admits students of any race, color, or ethnic origin to all its rights, privileges, programs, and activities. In addition, the school will not discriminate on the basis of race, color, or ethnic origin in the administration of its educational programs and extra-curricular activities. The school is open to students of families who sincerely seek the religious nature of our program and support our mission and beliefs. While at Immaculate Conception School students must be willing and able to function effectively within the programs and services available.

No child is eligible to be admitted to the first grade unless he/she is at least 6 years of age on or before September 30th. All health records and immunizations must be current at stated by the Ohio Revised Code.

Immaculate Conception School Application Form

100 Sherman Street
Phone: (740) 922-3539

Dennison, Ohio 44621
Fax: (740) 922-2486

Student Name: _____ Male _____ Female _____

Birthdate: _____

Mother's Information

Name _____ Email: _____

Address _____

Home Phone: _____ Cell Number: _____

Father's Information

Name: _____ Email: _____

Address: _____

Home Phone: _____ Cell Number: _____

Public School District the student would attend: _____

Public School Building the student would attend: _____

Are you Catholic? Yes _____ No _____

If Catholic, at which parish are you a member?

_____ Sacred Heart Parish

_____ St. Joseph Parish

_____ Holy Trinity Parish

_____ Immaculate Conception

_____ Other: Parish _____

Why are you interested in enrolling your child at Immaculate Conception School?

Do you have any behavior or academic concerns about your child?

Does your child currently receive any special services such as an IEP or 504 Plan? _____

Parent Signature

Date

Please return this form to the school office with:

- 1. The \$50 registration fee. The registration fee is per family. Please note that all registration fees are non-refundable.**
- 2. Return the signed enrollment agreement.**
- 3. Please provide a copy of your child's birth certificate and (if Catholic) Baptismal certificate.**
- 4. Complete the Student Transfer of Records Request form.**

Your application is not considered complete until we have received the completed application form, registration fee and required certificates. An interview with the principal may be required before your application is accepted.

Enrollment Agreement

This agreement documents my intent to enroll the child listed on the application form for the next school year and:

1. Comply with policies, procedures, standards and regulations of the school as described in the Student-Parent Handbook.
2. Provide for and support the religious and educational formation of my child(ren) by providing an environment conducive to such development.
3. Actively support fund-raisers, school projects and activities.
4. Pay tuition as per the established policy and meet all other financial obligations.

I understand that continued attendance of my child(ren) requires effective academic achievement and effort as well as meeting the expectations for student behavior.

I understand that members of participating parishes are charged a “participating” tuition rate. I understand and agree to the minimum requirements for Participating Membership status:

- **Registered in the parish**
- **Recognized by the Pastor as participating in parish sacramental life**
- **Contribute time and talent to the ministries of the parish**
- **Regularly contribute financially to the parish**

As a participating member, I understand that my parish contributes monetarily toward the education of my child(ren). Families who are not participating members of a Catholic parish will be charged the “non-participating” tuition rate.

I acknowledge that the school shall not accept any tuition agreements nor reserve any space for my child(ren) for the upcoming school year unless all tuition has been paid to my current school for previous school years or an alternate payment plan has been approved. I agree that failure to comply with this Agreement may result in the child(ren) being excluded from the school.

This school recruits and admits students of any race, color or ethnic origin to all its rights, privileges, programs and activities. In addition, the school will not discriminate on the basis of race, color or ethnic origin in the administration of its educational programs and extracurricular activities. The school is not intended to be an alternative to court or administrative agency ordered or public school district initiated desegregation.

Parent Signature

Date

**IMMACULATE CONCEPTION SCHOOL
AUTHORIZATION TO RELEASE OR TRANSFER STUDENT RECORDS**

I hereby authorize the following school:

School

Address

Phone Number

To release the school records of:

Student's Name: _____

Date of Birth: _____

Specific records to be released:

All personally identifiable data on file including: IEP/Service Plans, academic records, attendance records, health records, birth certificate, legal papers, and all psychological testing information.

The following records only: _____

Reason for request:

Student transferring to Immaculate Conception School

Other: _____

Records are to be released to:
Immaculate Conception School
100 Sherman St.
Dennison, OH 44621
Phone: 740-922-3539
Fax: 740-922-2486

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____

Date: _____